# Getting Connected - UAlbany Mail

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<tr>
<th>Mail Client</th>
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| **Outlook** | • ITS-supported option  ✔  
• Windows and Mac  ✔  
• Installed by default on University computers  ✔  
• Available to all faculty, staff, and students as part of Microsoft 365 Apps (a.k.a. Microsoft Office) to install on personal devices  ✔  
• Provides access to Mail, Contacts, Calendar  ✔  
• Most functionality over all other mail clients  ✔  | • Configuring Outlook (Windows)  ✔  
• Installing Outlook for Mac  ✔  
• Working with a Departmental Mailbox or Calendar  ✔  
• Working with a Shared Personal Mailbox or Calendar  ✔  
• Update Multiple Outlook Mail Profiles  ✔  |
| **Outlook on the web** | • ITS-supported option  ✔  
• Access your University email in a web browser from anywhere  ✔  
• Provides access to Mail, Contacts, Calendar  ✔  
• Requires an active Internet connection  ✔  
• Limited editing abilities for some mail rules  ✔  | • Use Outlook on the web (OWA) to Access UAlbany Mail  ✔  
• Problems Logging into OWA  ✔  |
| **Outlook Mobile app** | • ITS-supported option  ✔  
• Apple (iOS, iPadOS) and Android devices  ✔  
• Provides access to Mail, Contacts, Calendar  ✔  | • Outlook App for iPhone or iPad  ✔  
• Outlook App for Android  ✔  |
| **Windows and macOS Mail and Calendar apps** | • ITS does not recommend the use of these mail client types; Outlook is recommended for macOS and Windows  ✔  
• Provides access to Mail, Contacts, Calendar  ✔  
• No ability to modify mail rules  ✔  | • Configuring Mail for OS X  ✔  |
| **Mobile Device native Mail app (iOS, Android)** | • ITS does not recommend the use of these mail client types; Outlook Mobile app is recommended for iOS, iPadOS, and Android  ✔  
• Provides access to Mail, Contacts, Calendar  ✔  
• No ability to modify mail rules  ✔  | • Configuring the built-in app on an iPhone or iPad  ✔  
• Configuring the built-in app on an Android  ✔  |

⚠️ **Having trouble setting up your mail client or device for UAlbany Mail?**

Try confirming your password is initialized for UAlbany Mail.

Need more help? Contact the **ITS Service Desk**.