Address Book and Global Address List (GAL)

Content by label

There is no content with the specified labels

How to reset the nickname and the automatic completion caches in Outlook

Distribution Groups (in the GAL)

- Restricting Who Can Send to Distribution Groups in UAlbany Mail
- Request a Distribution Group in UAlbany Mail
- Working with Broadcast Email Distribution Groups
- Managing Membership or Ownership of Distribution Groups in UAlbany Mail in Outlook Web App

Contacts and Contact Lists (private)

Create a personal distribution list
Send others a copy of your personal distribution list
Export your contacts from Outlook to Google Gmail
Exporting an Outlook distribution group to import into a LISTSERV list
Create a distribution list from an Excel document

Need more help? Contact the ITS Service Desk.