389 Group Renewal Audit

389/UNIX Groups are security groups that delegate permissions and access to certain applications and services. Each group has a manager listed that will be contacted to review the need of the group and its membership.

Why did I receive a renewal notice for this group?
This notice is an effort to ensure network resources are being utilized and that membership is audited.

What do Group Types mean?
Below is a legend of different Group Types:

- **vm-class**: grants access to VM's for authorized classes
- **class**: department requested group
- **research**: storage and access to research cluster
- **web**: permission to web space for personal faculty pages, research, departments
- **system**: system group created by EIS to track needed system accounts. i.e. root group
- **primary**: group to protect a user account
- **permission**: grant users permission to use services. i.e. faculty group to allow access to WiFi and NetReg.
- **processes**: Automated and manual scripts
- **wiki**: permission within wiki application

Note: Designate primary groups by appending an * at the end of a groupType (i.e. permission*)

How do I renew a group?
Simply reply to the email you received requesting the renewal and any other changes you may wish need, such as updating membership or ownership.
Groups will be renewed for two years (max) from the existing expiration date unless specified otherwise.

How do I change membership to the group?
When you reply to the email regarding the expiration date, please let us know any changes you may wish to make, such as updating membership.
**Example message:**

**From:** Identity and Access Management Services <iamaccts@albany.edu>  
**Subject:** Response Required: ITS 389/Unix Group(s) and Web Content Expired/Expiring Soon

Dear <Group Owner Name>,

You are the owner of the following ITS 389/Unix Group(s) containing published web content.

Below is the list of all Group(s) that are expiring in the next 60 days:

<table>
<thead>
<tr>
<th>Group Name</th>
<th>Description</th>
<th>Date Created</th>
<th>Expiration Date</th>
<th>Group Type</th>
<th>Group Reserved</th>
<th>NetIDs of Members</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Please view our wiki article '389 Group Audit' found here [https://wiki.albany.edu/x/ARGEB](https://wiki.albany.edu/x/ARGEB) for more information.

If you are unsure of a member NetID, you can use the 'People' search in the Outlook Web App ([https://mail.albany.edu](https://mail.albany.edu)) to find a person's contact information.

If the group(s) need to be retained, please provide a new expiration date, no later than two years from the existing expiration date, and any other pertinent information (i.e. change in owner, department, membership, etc.).

If the group(s) can be closed, please let us know. Any group you wish to let expire or close will be disabled immediately and all associated website content will be removed.

Thank you,

Identity and Access Management Group (IAMG)  
Information Technology Services

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