Accessibility Support for Excel in Windows

Get started using accessible features in Excel

- Make your Excel documents accessible to people with disabilities
- Use a screen reader to explore and navigate Excel
- Keyboard shortcuts in Excel for Windows
- Basic tasks using a screen reader with Excel

Work with tables and workbooks

- Use a screen reader to insert a table in an Excel worksheet
- Use a screen reader to title a table in Excel
- Use a screen reader to create column headers in a table in Excel
- Use a screen reader to sort or filter a table in Excel
- Use a screen reader to print an Excel workbook

Work with charts and data

- Use a screen reader to create a chart and select a chart in Excel
- Use a screen reader to add a title, data labels, and a legend to a chart in Excel
- Use a screen reader to name a cell or data range in Excel
- Use a screen reader to find and replace data in Excel

Work together in Excel

- Use a screen reader to add comments to an Excel worksheet

See also

- Make your Excel documents accessible to people with disabilities
- Use the Accessibility Checker on your Windows desktop to find accessibility issues

Need more help? Contact the ITS Service Desk.